



VALLEY BOARD OF REALTORS

741 E SUSITNA AVENUE WASILLA AK 99654 | E: VALLEYBD@MTAONLINE.NET
P: 907.376.5080 | W: VALLEYBOARDOFREALTORS.ORG



REALTOR® Membership Application

The information requested is **REQUIRED** to process your application in accordance with the Bylaws of the Valley Board of REALTORS® (VBR) and the requirements of the Alaska REALTORS® (AR) and the National Association of REALTORS® (NAR). The information you provide is confidential.

TYPE: <input type="checkbox"/> NEW MEMBER <input type="checkbox"/> SECONDARY MEMBER <input type="checkbox"/> TRANSFER FROM ANOTHER BOARD <input type="checkbox"/> UPDATE RECORD <input type="checkbox"/> OTHER					
LAST NAME		FIRST NAME		MIDDLE INITIAL(S)	
ANOTHER NAME USED		PREVIOUS LAST NAME USED IF RECENTLY CHANGED		DATE OF BIRTH	
RESIDENCE ADDRESS			CITY	STATE	ZIP CODE
MAILING ADDRESS <input type="checkbox"/> Same as residence			CITY	STATE	ZIP CODE
PREFERRED CONTACT PHONE NUMBER		EMAIL ADDRESS			
AK REAL ESTATE LICENSE NUMBER & EXPIRATION DATE		WEBSITE ADDRESS			
YEAR FIRST ENTERED REAL ESTATE		LOCATION WHERE YOU FIRST ENTERED REAL ESTATE			
HAVE YOU BEEN A MEMBER OF VBR IN THE PAST? <input type="checkbox"/> No If yes, when?		NAR NRDS NUMBER (IF KNOWN)	HAVE YOU BEEN A MEMBER OF ANOTHER BOARD OF REALTORS®? <input type="checkbox"/> No <input type="checkbox"/> Anchorage <input type="checkbox"/> Other:		
HAVE YOU BEEN REFUSED MEMBERSHIP IN A REALTOR® BOARD? <input type="checkbox"/> No <input type="checkbox"/> If yes, please explain under separate cover.					
HAVE YOU BEEN DISCIPLINED BY A REALTOR® BOARD? <input type="checkbox"/> No <input type="checkbox"/> If yes, please explain under separate cover.					
HAVE YOU BEEN DISCIPLINED BY A LICENSING AUTHORITY? <input type="checkbox"/> No <input type="checkbox"/> If yes, please explain under separate cover.					
BROKERAGE NAME			BROKER NAME		
BROKERAGE ADDRESS					
BROKER PHONE		BROKER CONTACT EMAIL			
I certify that the information listed above is true and accurate.					
Signature of Applicant			Date		
AE USE ONLY					
DUES \$	INVOICE #	PAID CK NAVICA	NRDS #		
SOA	CMS ENTERED	ORIENT & COEN DATE	OR COEC CURRENT OR NEEDED		



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Application for Membership

I hereby apply for active membership in the Valley Board of REALTORS®. If elected to membership, I agree to thoroughly familiarize myself with the *Code of Ethics* of the National Association of REALTORS®, the *Constitution, Bylaws and Regulations* of the Board, the State Association and the National Association, and will abide by those documents as stated and as may be amended from time to time.

In abiding by the *Code of Ethics* of the National Association of REALTORS®, I agree to the obligation to arbitrate or mediation controversies arising out of real estate transactions as specified by Article 17, and otherwise specified in the *Code of Ethics and Arbitration Manual*.

I understand that I am required to complete the Code of Ethics course within my first 60 days of membership.

I hereby waive all claims against the Board, particularly as to its act in electing or failing to elect, advance, suspend, expel or otherwise discipline me as a member in accordance with the Bylaws. Upon expiration of my membership for any cause, except transfer, I shall return to the Board all certificates, signs, seals, and other indications of membership in the Valley Board of REALTORS® and the National Association of REALTORS®.

If further understand that I am not entitled to use the designation of REALTOR® or any certificate, sign, deal or decal indicating REALTOR® status until such time as I have completed the requirement of Membership established by the Board and have been installed at a General Membership Meeting. I understand that violation of this provision may result in a fine being levied in an amount not to exceed \$500.

Membership Dues

I understand I am required to pay my VBR dues within 60 days of membership or a late fee of \$50 per month will be imposed. I also acknowledge and understand my Broker in Charge will be notified of such delinquency and I am responsible for payment of all late fees.

Article X of the Bylaws of the Valley Board of REALTORS® contains information on Dues & Assessments. The Annual Dues breakdown is as follows:

Pro-rated by Month the Member joined the REALTOR® Brokerage	Valley Board of REALTORS® (VBR)	Alaska REALTORS® (AR)	National Association of REALTORS® (NAR)	NAR Public Awareness	VBR New Member Application Fee	First Time REALTOR® DUES TOTAL	RPAC* Voluntary Investment	Total Dues and RPAC
January	\$ 175.00	\$ 185.00	\$ 150.00	\$ 35.00	\$ 75.00	\$ 620.00	\$ 25.00	\$ 645.00
February	\$ 160.38	\$ 169.58	\$ 137.50	\$ 35.00	\$ 75.00	\$ 577.46	\$ 25.00	\$ 602.46
March	\$ 145.80	\$ 154.16	\$ 125.00	\$ 35.00	\$ 75.00	\$ 534.96	\$ 25.00	\$ 559.96
April	\$ 131.22	\$ 138.74	\$ 112.50	\$ 35.00	\$ 75.00	\$ 492.46	\$ 25.00	\$ 517.46
May	\$ 116.64	\$ 132.32	\$ 100.00	\$ 35.00	\$ 75.00	\$ 458.96	\$ 25.00	\$ 483.96
June	\$ 102.06	\$ 107.90	\$ 87.50	\$ 35.00	\$ 75.00	\$ 407.46	\$ 25.00	\$ 432.46
July	\$ 87.48	\$ 92.48	\$ 75.00	\$ 35.00	\$ 75.00	\$ 364.96	\$ 25.00	\$ 389.96
August	\$ 72.90	\$ 77.06	\$ 62.50	\$ 35.00	\$ 75.00	\$ 322.46	\$ 25.00	\$ 347.46
September	\$ 58.32	\$ 61.64	\$ 50.00	\$ 35.00	\$ 75.00	\$ 279.96	\$ 25.00	\$ 304.96
October	\$ 43.74	\$ 46.22	\$ 37.50	\$ 35.00	\$ 75.00	\$ 237.46	\$ 25.00	\$ 262.46
November	\$ 29.16	\$ 30.80	\$ 25.00	\$ 35.00	\$ 75.00	\$ 194.96	\$ 25.00	\$ 219.96
December	\$ 14.58	\$ 15.38	\$ 12.50	\$ 35.00	\$ 75.00	\$ 152.46	\$ 25.00	\$ 177.46

*REALTOR Political Action Committee

Applicant Signature

Date



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Applicant Authorization & Certification

As an applicant for membership in the Valley Board of REALTORS®, I certify that the information I have provided in this application is true and correct. I authorize the Board, through its' representatives, to make such investigations as are necessary to verify the statements I have made.

I further understand that I will not be elected **unless I complete the requirement for membership within 90 days of application (provide any/all missing or required documentation, attend new member orientation, etc.)** If I do not complete membership requirements within 90 days of application, I understand that I will be required to re-apply for membership and pay another application fee, as will be reported as a non-member.

I also understand that New Member Orientation and formal installation at a General Membership Meeting is **required** for all new applicants. Any renewing member who has let their VBR membership lapse for more than 1-year will be required to attend New Member Orientation.

_____	_____
Applicant Signature	Date

Broker Authorization & Certification

I hereby sponsor _____ (name of applicant) for membership in the Valley Board of REALTORS®, who first affiliated with my firm on _____.

I understand that any/all new applicants are required to apply for VBR membership **within 7-seven days** of joining my firm, and failure to enforce this rule may result in a fine.

I understand that my REALTOR® Member Dues will be increased, and/or a fine may be assessed by the appropriate amount if this applicant fails to complete the requirements of membership, and I agree to pay all said dues immediately upon billing.

I further understand that the applicant is not entitled to use the designation REALTOR® or any certificate, sign, seal or decal indicating REALTOR® status until such time as the applicant has complete the requirements for Board membership and has been installed at a General Membership Meeting.

And, I further understand that if the applicant is found to be in violation of this provision, I may be fine an amount not to exceed \$500.

_____	_____
Broker Signature	Date



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Professionalism in Real Estate Proactive Certification Form

I hereby certify that I have read and understand the contents of *Professionalism in Real Estate Practice* which may be viewed at: <https://www.nar.realtor/about-nar/policies/professionalism-in-real-estate-practice> published by the National Association of REALTORS®, including the *Code of Ethics and Standards of Practice* which may be viewed at: <https://www.nar.realtor/about-nar/governing-documents/code-of-ethics/2018-code-of-ethics-standards-of-practice>

I acknowledge my personal responsibility to abide by the ethical obligation imposed by the Code of Ethics as a REALTOR® or REALTOR® Associate member of the Board. If, for any reason, I choose not to hold membership in the Board, I nonetheless acknowledge that the REALTOR® Principal with whom I am affiliated remains responsible for my conduct.

Regardless of my membership status (or lack thereof) I agree to review any questions I may have about appropriate conduct with the REALTOR® whom I am affiliated so that I can avoid any conduct inconsistent with the obligations established by the Code of Ethics. I further understand that even if I hold membership on my own account, the REALTOR® whom I am associated is also responsible for my actions.

I have read, understand and agree to abide by the obligations set forth in the *Professionalism in Real Estate Practice*, which is amended from time-to-time.

Printed Name of Applicant

Applicant Signature

Date